

DeBeck PAC – Annual General Meeting
Meeting Minutes
June 12, 2025 at 6:30pm
In-Person @ DeBeck Library

1. Welcome and Land Acknowledgement

- Chair: Poonam Kaler
- Treasurer: Kevin Lim-Kong
- Secretary: Lisa Santos
- Call to order @ 6:30pm.

2. Attendance

- Poonam Kaler, Kevin Lim-Kong, Lisa Santos, Tienne Schaub, Edmund Szeto, Eva Poon, Theresa Wong, Maloy Navarro-Ocampo, Jade Kwok, Panago parent, Cori Anderson, Lisa Schwartz.

3. Approval of Previous Meeting Minutes

- Motion to approve 2024 AGM minutes by Kevin, seconded by Edmund.
- Motion to approve May PAC minutes by Eva, seconded by Edmund.

4. Updates from our Principal and Vice Principal

- **Thank you to the PAC:**

A big thank you to our school PAC for everything you have done this year. Without our PAC, many programs and initiatives would not be possible. We are grateful for your time and support. Here are just a few ways that our PAC has supported the staff and students at DeBeck:

- White Hatter Parent and Student Sessions
- Beginning of the year juice and treats on the first day to welcome families back.
- PAC Breakfast Club
- Supporting our Grade 7s year-end activities
- Hot Food Days. It is always a treat when we get a yummy lunch from a local restaurant.
- Popcorn Snack days
- Providing money to our teachers for classroom materials, curriculum materials and field trips.
- Sponsoring Fine Arts experiences like Hip Hop lessons.
- Transportation to Camp Jubilee

- **Seismic Upgrade:**

- Office trailer to arrive at the beginning of August to be ready for the start of school.
- All classes in portables will move into the school during the second week of September

- The library will operate out of Room 103 until the library is completed.
- **2024-2025 Enrollment**
 - We are holding steady at 383 students for the next school year.
- **Class Placements**
 - We have started the class placement process and it will continue to September.
 - Staff put a lot of thought and energy into creating balanced classes that take into consideration many factors.
 - Some families send parent input letters and we will also take this into consideration.
 - Combined classes and meeting the needs of all learners.
- **School Learning Plan and Next Steps (School Story)**
 - This year we focused on numeracy as part of our school learning plan.
 - Staff were interested in building confidence and competence in our learners.
 - Staff were interested in learning routines and strategies that would meet the needs of diverse learners.
 - We find many students have math knowledge but when it comes to completing a numeracy task or math problem, they have a hard time using that math knowledge.
 - Overall our staff noticed an improvement in student confidence and competence in math.
 - Our next steps include creating common math language that can be taught in all classrooms and a focus on perseverance. What strategies can we use when are faced with a challenging task.
- **Staffing Updates**
 - Ms. Kilby will not be returning to DeBeck. We will be hiring for his position.
 - Ms. Sherwin will be leaving at the end of the year.
 - Ms. Greenwell will be leaving at the end of the year.
 - Ms. Bhardwaj will be leaving at the end of the year.
 - Ms. Soo and Ms. Chang will be returning from maternity leave next year.
 - Ms. Wise has accepted a classroom position at another school.
 - Mr. Brown will be working part-time and we will be hiring for his full-time position.
- **Band/Music Update**
 - Dragon Band played at Palmer Year-End Concert
 - Music Assembly on June 25th @ 2:00 PM to showcase their learning.
- **Year-End Recognition Assembly**
 - We will have our year-end Recognition Assembly on June 26th @ 10:30 AM. Parents are welcome to attend.

5. Chair Report – Annual Review

- Thank you to Jade for organizing hot lunches! She has been managing vendors, scheduling lunch dates, receiving invoices, helping with payments, organizing volunteers, etc! Thank you also to the hot lunch volunteers!
- Hot lunches are our largest source of funding, along with the direct drive and gaming grant.
- This school year, the PAC organized and supported various initiatives including:
 - Welcome back pastries, while connecting with families;
 - Transport to Camp Jubilee;
 - Pumpkin patch;
 - Pub night with a 50-50 draw;
 - Buying out the iPad lease, which will give us annual savings;
 - Palmer scholarship;

- Dance lessons;
- Ultimate frisbee;
- Funding for staff - \$400 for classroom teachers, \$300 for band teacher and librarian, \$200 for support teachers, plus field trip funding.
- Thank you to Poonam for chairing the last 4 years!
- Ms. Kilby and another teacher, who have been at DeBeck for many years, will be leaving. **Motion to give a \$25 token of appreciation from the PAC for each of these two teachers.** Motion passed by Theresa; Seconded by Kevin.
- Thank you to Lisa, Cori, and all DeBeck staff for a fantastic year! There will be a staff appreciation, catered by Boy with a Knife, on June 27th.

6. Treasurer Report

- **2024-2025 revenue and expenses:**
 - Operating account is about \$22,500.
 - Gaming account is about \$10,300.
 - Thanks to Jade for organizing hot lunches, which raised about \$8,000 this year.
 - Grade 7 committee raised about \$2,500 on top of parent contributions. They also received \$825 from PAC.
 - Spring Raffle has raised about \$6,000 to date. Raffle books to be handed in by Friday June 13.
 - Gaming grant was \$7,500 this year.
- **2025-2026 proposed budget:**
 - Currently, each classroom teacher has \$200 for general classroom expenses, \$200 for curriculum enhancement, and \$10 per student for field trips. There is confusion about which expenses are classified as classroom vs. curriculum enhancement. Propose to increase funds from \$200 to \$300 for classroom teachers, and increase the amount per student for field trips from \$10 to \$15. There will be no separate curricular enhancement funding. Also propose to increase funds from \$300 to \$400 for band/library teachers. Funds for support teachers will remain at \$200. This would total to \$6,800 for teachers plus \$5,700 for student field trips.
 - Plan to invite Saleema Noon next year; budgeted \$1,450.
 - Other highlights from the budget include \$1,500 for a welcome back BBQ/event in September, \$2,600 for arts instruction, and \$475 for a movie license.
 - For fine arts instruction, we have invited dance instructors over the past few years. This provides an opportunity to have a school-wide performance.
 - For movie nights, we also need to purchase the DVD with a resolution of 4k. Movie nights make about \$200-\$300 per night. Movie nights also need an administrator to be on site. Lisa agreed that one movie night per term is okay. The PAC is now responsible for booking the gym when needed. Do not need to book another custodian because on a weeknight and the custodian is already at the school, plus the PAC helps with most of the clean up.
 - We may consider holding a Spring Fair next year because the seismic upgrade should be complete by then. When planning a spring fair, it is advised to form a committee first, and to start planning in November. For DeBeck, spring fairs break about even.
 - There will be no swimming next year. It will be removed from the budget.
 - **Motion to approve budget for 2025-26.** Motion passed by Tienne. Seconded by Edmund. No opposition.

7. District PAC Update

- No DPAC meeting since our last PAC meeting.

8. PAC Elections

- Four positions are considered executive positions: Chair, Treasurer, Secretary, and District PAC representative. These can be shared positions.
- **Chair** – Tienne Schaub, as voted by majority. No opposition. Poonam stepping down but supporting.
- **Treasurer** – Kevin Lim-Fong and Edmund Szeto to be co-treasurer, as voted by majority. No opposition.
- **Secretary** – Kathy Lien and Lisa Santos to be co-secretary, as voted by majority. No opposition.
- **District PAC Representative** – Eva Poon and Maloy Navarro-Ocampo, as voted by majority. No opposition.

9. Open Discussion / Q & A

- Hot lunch
 - Price, timeliness, labelling is all a consideration when choosing vendors.
 - Consider creating a hot lunch team.
- Consider creating a WhatsApp group for parent/caregiver communications.

Meeting adjourned @ 7:34pm.

See you in fall 2025!