

**DeBeck PAC Meeting Minutes**  
**June 12 at 6:30pm**  
In-Person @ DeBeck Library

**1. Welcome and Land Acknowledgement**

- Chair: Poonam
- Treasurer: Kevin
- Secretaries: Leah and Lisa
- Call to order @ 6:37pm.

**2. Attendance**

- Poonam Kaler, Kevin Lim-Kong, Audrey Lavers, Kevin Walsh, Care Walsh, Jade, Theresa Wong, Vivian Batalha, Eva Poon, Brian Shaler, Patty Wu, Carol, Lisa Santos, Cori Anderson, Lisa Schwartz.

**3. Approval of Previous Minutes**

- Motion to approve previous PAC minutes by Audrey, seconded by Vivian.

**4. Updates from our Principal and Vice Principal**

- **Thank you to the PAC for your time and support** for bringing in Saleema Noon, hosting Movie Nights, funding Grade 7's luncheons, organizing hot lunches, funding teachers to purchase books and resources, sponsoring fine arts activities like hip hop, field trip to South Arm, funding for new sports equipment for classrooms (basketball, skipping rope, etc), etc etc. Thanks for being here!
- **Seismic upgrade:**
  - The seismic upgrade is a two year project with an end date of summer 2025.
  - Parking lot anticipated to be done this summer.
  - Three classrooms should be ready in August. The younger classes will move into the new classrooms. The older students will remain in the swing space.
  - Gym will be ready around December 2024. Brick around the gym will have to come down. How to run assemblies, like for Remembrance Day, is being discussed.
  - Ms. Emily's room (multipurpose room) has a timeline similar to the gym.
  - Office and library will be upgraded last.
  - Portable washroom is set up for students in the swing space. Keys are needed to access the washroom. Students used a buddy system when using the washrooms. Students are asked to ensure the key does not get lost. Public does not have access to these washrooms.
- **School enrollment** is 383 for September 2024. Our capacity is 390. There will be some staff changes next year.
- **Grade 7 end of year activities:**
  - **Grade 7 Farewell/Graduation Ceremony @ Palmer (10:30 AM)** on Tuesday June 18. Ms. Tseng and Ms. Kim's classes will hand out flowers to Grade 7's. Some other classes will walk over to join too. Parent committee decorating on Monday June 17.

- **Grade 7 lunch at Dolphin Park** on Tuesday June 18 (staff there at 12:15pm).
- **Grade 7 Richmond Oval Field Trip** on Tuesday June 25.
- Farewell assembly will be outdoors on Thursday June 27 around 10:30am. Bring a blanket to sit on.
- **Track Meet** day had good weather. Just received ribbons. Ribbons are awarded across all heats. Track assembly next Thursday at 1pm outside.
- **Band: Lunch time band** will be playing next Thursday afternoon at pick up. Staff and students in our lunch time band are very committed. Classes currently in band will play in the library and younger kids get to come and watch. This will give an opportunity for the younger students to see what instruments they may play in upcoming years.
- **School story** is an area of opportunity to work on. Before our school story revolved around “kindness connects”. This year the story revolved around connection and connection to the learning. The school is currently passionate about student learning through collaboration. They would like to build in time during the school day to come together to collaborate. Pillars of literacy and numeracy foundations are available and could be discussed during a Pro-d day. The school is also focusing on resilience: stamina in work; less academic time to finish lunch, how to build resilience and ownership in kids. We recognize that social and emotional learning is also important. The school is thinking of bringing back an acronym (In the past it was Debeck ROARS), which will provide a common language for the entire school, as well as an activity for the beginning of the school year.
- **Camp Jubilee** for next year’s grade 6 and 7’s in September. If your child will be participating in water activities, please email the water certificate to the DeBeck administrative staff.
- **Meet the Staff Night** will be on Thursday September 19.

## 5. Treasurer Report

- **2023-2024 revenue and expenses:**
  - Operating account is about \$24k.
  - Gaming account is about \$15k.
  - Still some expenses still to pay as staff submit receipts.
  - This year we increased staff allocations to \$200 for anything in the classroom. There is also \$10 per student for field trips. We also added \$200 per class for the curriculum enhancement related expenses. Curriculum enhancement and field trip funds were used for various items such as books about the Japanese internment, art supplies, novels, board games, etc. Field trips included 4 Cats field trips, Britannia Shipyards field trip, year-end swimming field trip.
  - Next year we may consider having stricter guidelines for the use of classroom funds. We may also have an earlier deadline to submit receipts.
- **2024-2025 proposed budget:**
  - Due to the seismic upgrade we are expecting less revenue for Munch a Lunch next year. We will hold off starting hot lunches in the fall.
  - Expected base cost for next year is about \$15k (including iPad cart).
  - Budget includes Whitehatter visit, Sept BBQ/gathering, school-wide dance classes, \$15 for each Grade 7 for farewell, Camp Jubilee, field trips, etc.
  - We agreed to add \$200 per class for curriculum enhancement.
  - We agreed to increase Camp Jubilee to \$2500.
  - Projecting \$7500 deficit in the operating account, but overall should end the year with a surplus.

**Motion to approve budget for 2024-25.** Motion passed by Audrey. Seconded by Eva. No opposition.

#### **6. Chair – Year End Wrap Up**

- Thank you to Lisa Schwartz and Cory Anderson for being supportive of the PAC.
- **Thank you to all members of the PAC!** This year we enriched our kids' school year and learning with the pumpkin patch, Halloween treats, direct drive for iPads, frozen yogurt treats, team jerseys, hip hop, Saleema Noon visit, etc. We also provided additional funding to staff through increased teacher allocations and adding curriculum enhancement funds; resulting in an increase from about \$100 to almost \$700 per class.
- Thank you to Vivian for being lunch coordinator for the past 3 years! **Motion to thank Vivian with a \$25 gift card.** Motion passed by Kevin. Seconded by Audrey.
- Jade Kwok will be the new lunch coordinator. Thank you in advance to Jade. Thank you to all of our hot lunch volunteers.
- We use Munch a Lunch as our hot lunch platform. **Motion to use Munch a Lunch next year at a cost of \$336.** Motion passed by Care. Seconded by Vivian.
- Howard and George are our custodians. **Motion to purchase two \$25 gift cards for our custodians.** Motion passed by Theresa. Seconded by Brian.

#### **7. PAC Elections**

- Need minimum 2 execs to get a gaming grant.
- DPAC rep – Eva Poon and Maloy Navarro-Ocampo, as voted by majority. No opposition.
- Secretary – Leah Penrose and Lisa Santos, as voted by majority. No opposition.
- Treasurer – Kevin Lim-Kong, as voted by majority. No opposition.
- Chair – Poonam Kaler, as voted by majority. No opposition.
- Looking for someone to be Co-Chair and Co-Treasurer in upcoming years.

#### **8. Open Discussion / Q & A**

- What to do for September? (1) Bring picnic blanket and get a dessert from school; (2) Pizza night; (3) Food truck - tend to have long lines; (4) Coffee and treats on the first day of school while students are in session. **We agreed to coffee and treats on the first day of school.**
- Any PAC member is welcome to propose an event/activity. Plan what you need, how many volunteers you need, the cost, etc. Bring ideas to the PAC.
- How to recruit more parents/guardians to be active in the PAC? (1) PAC corner at Movie Nights, Fun Day, etc; (2) PAC talk with parents/guardians during Welcome to K and when kids at first day of K; (3) Be mindful of different ways that families can support, not just via time (e.g., donate food).

Meeting adjourned @ 8:17pm.

See you in fall 2024!